

Understanding the Standard for Disaster Management in Queensland

Prompt Sheet: Indicators of Outcome 3

IP3

Planning and plans

Planning involves many steps. It should result in entities working with their community to prioritise how their collective and collaborative efforts will reduce the impact of disasters on the community. Plans document these efforts, identify interdependencies, roles and responsibilities, and provide guidance on how to undertake disaster management. The planning process results in a shared understanding of the efforts required to reduce the risk to the community.

Outcome 3: There is a shared understanding of how the impact of disasters will be managed and coordinated

The following questions are intended to be used as prompts for entities to think about how the Indicators of this Outcome might apply to their own circumstances.

Planning for disaster management

Planning for disaster management is embedded into core business

- How has your entity embedded planning for disaster management into its core business?

Planning for disaster management is embedded into maintaining service delivery

- How has your entity embedded planning for disaster management into maintaining service delivery?
- How has your entity included planning for disaster management in business continuity planning?

Planning for disaster management is a collaborative process

- Which other entities does your entity collaborate with when planning for disaster management?
- How does your entity include others in the disaster management planning process?

Planning for disaster management is coordinated between entities

- How does your entity ensure that its disaster management planning process is coordinated with other entities?
- Which other entities does your entity coordinate with when planning for disaster management?

Planning for disaster management is undertaken and informed by the appropriate entities

- Which are the appropriate entities to conduct disaster management planning?
- Which are the appropriate entities to inform disaster management planning?

Planning for disaster management is based on a recognised methodology

- What methodology does your entity use when planning for disaster management?

The planning process

The planning process provides a shared understanding of agreed roles and responsibilities

- How does your entity promote a shared understanding of roles and responsibilities during the planning process?
- Are roles and responsibilities discussed and agreed to during the planning process?

The planning process provides a shared understanding of capability and capacity

- Are the capabilities and capacity of different entities discussed during the planning process?
- Does the planning process facilitate a shared understanding of capabilities and capacity between the different entities involved?

The planning process provides a shared understanding of limits and escalation points

- Are the limits and escalation points for the capabilities and capacity of different entities discussed during the planning process?
- Does the planning process facilitate a shared understanding of limits and escalation points between the different entities involved?

The planning process provides a shared understanding of processes for escalation

- Does the planning process include discussion and facilitate a shared understanding of the processes for escalation between the different entities involved?

The planning process provides a shared understanding of the management of resources

- Does the planning process include discussion and facilitate a shared understanding of the resources that different entities have access to?
- Does the planning process include discussion and facilitate a shared understanding of the way that different entities' resources are managed?

The planning process provides a shared understanding of internal arrangements that may affect others

- Does the planning process include discussion and facilitate a shared understanding of the internal arrangements that may impact on entities' ability to fulfil their roles or responsibilities?
- Does the planning process include discussion and facilitate a shared understanding of the internal needs that an entity might have, that may impact on their ability to share personnel and resources?

Communities

Communities are included in the planning process

- Does your entity actively seek and include representatives from the community in the planning process?
- Does your entity invite input from the community when conducting the planning process?

Communities have access to relevant plans and information

- Are your entity's plans available to the community, where appropriate?
- Does your entity proactively provide the community with information and suitable plans and resources regarding disaster management as part of the planning process?

Contact

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